

TOWN OF STOW
Community Preservation Committee

Minutes, October 20, 2014

Community Preservation Committee Meeting

Community Preservation Committee members present: Kathy Sferra (chair), Dot Spaulding, Louise Nejad, Bill Byron, Cortni Frecha, Bob Larkin and Vin Antil.

Admin. Assistant: Krista Bracci

Liaison: Brian Burke (Board of Selectmen/Clerk) – arrived at the meeting at 7:44 pm.

Not Present: Mike Busch and Rich Eckel

The meeting began with a quorum at 7:34 pm.

BILLS & MINUTES

VOTE: Bob made a motion to approve the minutes of September 22, 2014 as amended, Cortni seconded. The vote was unanimous.

VOTE: Bob made a motion to approve an invoice for \$33,600 for stone wall work on Hillside, Cortni seconded. The vote was unanimous.

CPC SIGN

Vin and Cortni supplied the committee with four different sign options. The committee discussed if there was a need to have the town seal on the sign, what color members preferred, the language that should be used, and if the text should be centered or not.

ACTION ITEM: Cortni and Vin will work together to come up with additional sign options and give Krista a copy for the next CPC meeting. Kathy is going to see if she can locate a town seal file that can be enlarged with no distortion when printed.

PROJECT UPDATE

PINE BLUFFS: Kathy informed the committee that they have selected a bidder and are moving forward.

RANDALL LIBRARY: Melissa Fournier and Tim Reed attended the CPC meeting to provide the committee with an update. They are currently looking at quotes and hope to have a design plan by January to show the committee. The focus is to preserve the historical aspect of the library. They want to make the attic area more pleasing and less hazardous for the employees. They also mentioned that they will be requesting some CPA funds for construction before the ATM.

Brian mentioned that we could watch on Stow TV the presentation they made to the Board of Selectmen.

Bob reminded the committee that they should request funds from the Historical Committee prior to the Community Preservation Committee.

ACTION ITEM: Krista will invite them to a CPC meeting in January to present the design plan they have chosen.

GROUND PENETRATING RADAR (potential future CPC Project): Dot is working on an updated quote for the Lower Village Cemetery. The goal is to uncover and label old plots. She also hopes to have a map and legend on site that also provides a website to view. She has discussed this with GH and he is onboard with the idea. Kathy mentioned that we have a part time town GIS employee that may be helpful working with the consultant that is chosen. Vin also offered his assistance if needed.

STOW COMMUNITY PRESERVATION PLAN

The committee discussed and made some revisions for the first six pages of the plan.

Page 1: Kathy suggested that the second paragraph needs to be revised and a table or pie chart should be added. She wants to see how much money was taken in and how much has been spent for each of the three categories. Brian suggested placing the table or pie chart at the end of the document. By using a table or pie chart it will be easier to update the figures on an annual basis. Kathy also felt that the third paragraph needs a title. She suggested CPA History of Stow.

Page 2: The committee agreed that names should be deleted from the second paragraph. Kathy also mentioned that a needs assessment would have to be done in order to update the last paragraph. Bob and Kathy discussed only going out two years.

Page 3: Kathy mentioned the first paragraph will need to be rewritten with more current information. For example take out Flagg Hill and add in projects like ancient documents, Randall Library, and the Town Hall.

Pages 3 - 6: Dot will review this section of the plan.

ACTION ITEMS: Dot will work on updating the Historic section of the Stow Plan. She will contact Krista with changes that need to be made to the document. Krista will update the document with some of the changes that were discussed at the meeting. The committee will review the first 6 pages again at a future meeting. The committee was asked to read the next section of the plan for discussion at the 11/10/14 meeting (pages: 6 - 12).

MEETING SCHEDULE

November 10th

November 24th

Bob made a motion to adjourn at 8:41 pm, Kathy seconded, and approval was unanimous.

Respectfully submitted by:
Krista Bracci

